

Dickinson Parks & Recreation EXECUTIVE DIRECTOR



**FULL TIME
FULLY BENEFITED**

ABOUT THE JOB

JOB DESCRIPTION:

Dickinson Parks and Recreation (DPR) is currently recruiting for the Executive Director position. The Executive Director will lead a parks and recreation district that is comprised of 28 full-time and more than 300 part-time employees and provide oversight to an annual operating budget of \$6.2 million. DPR owns and manages more than 1,800 acres of park land with 30+ miles of recreational trails and creates programs and places for citizens and visitors to enjoy a wide variety of recreation throughout the year.

QUALIFICATIONS:

- Bachelor's degree in Business, Administration, Recreation or Sports Management or a related field.
- Eight years of experience in a director or executive leadership role; or an equivalent combination of training, experience, and education that provides the required knowledge, skills and abilities.
- Current certification in CPR/First Aid/AED; or ability to obtain certifications within 12 months of employment.

PREFERRED QUALIFICATIONS:

- Certified Parks and Recreation Professional (CPRP)

SALARY/BENEFITS:

Starting salary range is \$90,000 - \$120,000 and will include the standard full-time employee benefits of the DPR.



AT A GLANCE

Dickinson Park and Recreation focuses on bringing the community together by providing endless amounts of programs, events and places for people to recreate.

31

Developed parks

14+

Facilities

1,800

ACRES OF PARK LAND

30

Miles of pedestrian trails



DICKINSONPARKS.ORG

THE COMMUNITY



Dickinson is a city in Stark County, North Dakota. The population was 25,679 at the 2020 census. Since the North Dakota oil boom, the city has become one of the fastest growing cities in the United States. It has grown into a regional center for a variety of activities, ranging from medical care and business to arts and entertainment.

Dickinson is also considered the gateway to Theodore Roosevelt National Park and the many recreational opportunities to be had there. Dickinson itself is a city of fun-filled attractions, popular annual festivals and a downtown that comes alive with on-street summer concerts.

THE CITY



PHOTO COURTESY OF CITY OF DICKINSON

The City of Dickinson is located in the Northern Great Plains where you will find a surprisingly mild climate. Dickinson's weather is an adventure in itself, with significant variations and changing conditions. If you're looking for a nice place to fly a kite, look no further!

DEPARTMENT & POSITION

Dickinson Parks and Recreation operates under a Board of Commissioners and Executive Director structure. Dickinson Parks and Recreation is responsible for Patterson Lake, Heart River Golf Course, West River Community Center and the West River Ice Center along with numerous other facilities, parks, special events and programs within Dickinson, ND. For additional information about this position, please contact Leah Hoenke at lhoenke@dickinsonparks.org.

OUR MISSION IS TO ENHANCE THE QUALITY OF LIFE FOR THE COMMUNITY AND ITS VISITORS BY PROVIDING LEISURE OPPORTUNITIES

APPLY

**SEND YOUR
Cover Letter, Resume
and Two Letters of
Recommendation by
June 1, 2022.**

CONTACT US

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DPR OFFICE

2004 Fairway St,
Dickinson, ND 58601

M-TH: 7:30 am - 5:00 pm

FRI: 7:30 am - 1:30 pm