

**Job ID:** 51124 - Park Security Intern

**Location:** Various

**Full/Part Time:** Full-Time

**Regular/Temporary:** Intern

## **Job Class: Intern**

### **Working Title: Park Security Intern**

- **Who May Apply:** Open to all qualified job seekers
- **Date Posted:** 01/03/2021
- **Closing Date:** 01/31/2021
- **Hiring Agency/Seniority Unit:** Department of Natural Resources
- **Division/Unit:** Parks and Trails
- **Work Shift/Work Hours:** Varies
- **Days of Work:** Varies
- **Travel Required:** Yes: Internships w/ research duties; No: All other Security internships
- **Salary Range:** \$15.00/hourly
- **Classified Status:** Non-Status
- **Bargaining Unit/Union:** 223 - Non-Employee
- **Work Location:** Various
- **Anticipated Start Date:** May 2022
- **Anticipated End Date:** September 2022
- **FLSA Status:** Non-Exempt
- **Connect 700 Program Eligible:** No

## **Job Summary**

The Department of Natural Resources (DNR) provides outdoor recreation activities and manages Minnesota's natural resources to create economic opportunity and a sustainable quality of life. We are driven to find talented, innovative employees to help us carry out this mission.

We are currently seeking to fill up to 11 internships at the following State Park locations: Forestville-Mystery Cave, Jay Cooke, Sibley, St. Croix, and Tettegouche.

These positions provide students with the opportunity to learn about and assist Park Natural

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Resource Officers through on-the-job training patrolling the park grounds including protecting natural and cultural resources, maintaining park recreation facilities, and ensuring visitor safety. The position at St. Croix includes research duties for up to approximately 50% of the internship, conducting visitor surveys to help us learn more about our visitors and inform DNR State Park decisions.

Hours of work vary and include evenings, weekends, and holidays. Normal work hours vary depending on day of the week and park needs. Most shifts will include late afternoon and evening hours. Housing is only available at the following locations: St. Croix and Tettegouche.

Selected applicants will be **REQUIRED** to attend a mandatory three day Security Ranger training and a First Aid & CPR training provided by the DNR at the beginning of the internship, unless currently certified.

Responsibilities are unique at each location and may include, but not limited to:

- Assist staff in daily operations and provide facility security and emergency response functions while working safely within the training and guidelines provided by park policy, park management and the park's safety program so that the park's natural resources are preserved, visitor safety is ensured and park facilities.
- Work with multiple law enforcement and emergency response agencies such as local Conservation Officers, Sheriff's Departments, and Ambulance Crews.
- Become familiar with and explain the park rules, regulations, policies, and procedures to the public.
- Assist resource management or interpretive staff.
- All activities are performed under the direction of park management. Student will be provided park security ranger training, and will be instructed in the use of the trail construction tools, construction skills, safety, and park management.
- Administer surveys to state park visitors in accordance with the research protocol, sampling design, and best practices for handling sensitive, non-public data.

## **Minimum Qualifications**

To be eligible for an internship, you must meet the following requirements:

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- You must be a student at an accredited educational institution; AND
- Your advisor must certify that you will either receive academic credit or fulfill an academic requirement. The signature of a sponsoring academic instructor is required prior to beginning an internship.

AND

- Ability to follow directions and work well independently or as part of a team.
- Excellent human relation and communication skills sufficient to interact with park users and to represent the position and Division in a professional, efficient, and clear manner.
- Ability to operate a motor vehicle, ATV, lawn mower, small hand tools, and other equipment and tools.
- Ability to work in adverse weather and environmental conditions.

## Preferred Qualifications

- Enrolled in Natural Resources Management, Law Enforcement, Park Management, or related degree program.
- Ability to effectively manage an emergency situation.
- Ability to provide excellent customer service.
- Experience with or knowledge about social science research methods and survey administration.

## Physical Requirements

**Medium Work** - occasionally lifting articles such as 50 pound bags of feed maximum and frequently lifting and/or carrying objects such as heavy tools and file boxes. This job may require walking or standing to a significant degree on rough terrain or may involve sitting most of the time with pushing and pulling of arm and/or leg controls.

## **Additional Requirements**

This position requires an unrestricted Class D Driver's License with a clear driving record.

It is policy of the Department of Natural Resources that all candidates submit to a background check prior to employment. All job offers are contingent upon passing the following components:

- Employment Reference Check
- SEMA4 Records Check
- Criminal History Check
- Education/license verification

## **Why Work For Us**

Our goal as an employer is to actively recruit, welcome and support a workforce, which is diverse and inclusive of people who are underrepresented in the development of State of Minnesota policies, programs and practices, so that we can support the success and growth of all people.

We are proud to operate within a Culture of Respect that provides a healthy, safe, and productive work environment for all employees. This means that our employees are respectful to one another and to our customers. We believe that promoting a Culture of Respect allows our employees to do their best work in support of the agency's mission.

## **How to Apply**

Apply via the State of Minnesota Careers Portal at <http://www.mn.gov/careers> and search for Job ID 51124. If you have questions about applying for jobs, contact the job information line at [651-259-3637](tel:651-259-3637).

For additional information about the application process, go to <http://www.mn.gov/careers>.

## Contact

If you have questions about the position, contact Dave Rickert at [dave.rickert@state.mn.us](mailto:dave.rickert@state.mn.us) or [651-259-5741](tel:651-259-5741).

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### **AN EQUAL OPPORTUNITY EMPLOYER**

The State of Minnesota is an equal opportunity, affirmative action, and veteran-friendly employer. We are committed to providing culturally responsive services to all Minnesotans. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at [651-259-3637](tel:651-259-3637) or email [careers@state.mn.us](mailto:careers@state.mn.us). Please indicate what assistance you need.